



ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

13 October 15, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Los Angeles County Board of Supervisors

October 15, 2013

Gloria Molina
First District

Mark Ridley-Thomas
Second District

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ACCEPTANCE OF A DONATION FROM DBS BANK LTD TO DEPARTMENT OF HEALTH SERVICES (SUPERVISORIAL DISTRICT 4) (3 VOTES)

Mitchell H. Katz, M.D.
Director

Hal F. Yee, Jr., M.D., Ph.D.
Chief Medical Officer

Christina Ghaly, M.D.
Deputy Director, Strategic Planning

SUBJECT

Request approval to accept a donation of office chairs from DBS Bank to Long Beach Comprehensive Health Center.

IT IS RECOMMENDED THAT THE BOARD:

1. Accept a donation of 38 chairs valued at a total of \$15,200 from DBS Bank to Long Beach Comprehensive Health Center (LBCHC).
2. Instruct the Executive Officer, Board of Supervisors, to prepare and send a letter of appreciation for the generous donation.

313 N. Figueroa Street, Suite 912
Los Angeles, CA 90012

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PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

In accordance with County policy, donations in excess of \$10,000 require acceptance by the Board. LBCHC is the recipient of 38 ergonomic office chairs from DBS Bank. The chairs will replace a portion of the facility's old broken office chairs.

Approval of the first recommendation will allow the facility to accept the donation and the second recommendation will acknowledge receipt of the generous donation.

Implementation of Strategic Plan Goals

The recommended actions support Goal 1, Operational Effectiveness of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

There is no net County cost associated with this donation.

DBS Bank provided a copy of the appraisal value of the used office chairs (Herman Miller Aeron Model AE112) to the LBCHC contact person. The cost of a used chair is \$400.00 and a total of \$15,200 for 38 chairs.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

About two years ago, the LBCHC determined they had a need to replace a number of their broken office chairs. Due to the economy and budget constraints LBCHC looked for options to obtain used office chairs in good condition. LBCHC contacted the Department of Health Services and Department of Public Health salvage areas, however, neither had any used chairs in good condition.

LBCHC was informed DBS Bank was moving and replacing their current furniture inventory with new furniture. LBCHC contacted DBS Bank to ask if they would be interested in donating their used office chairs to the LBCHC and the bank agreed to donate 38 chairs which they valued at \$400.00 each. LBCHC inventoried the chairs and determined they are in good condition. Section 2.4.2 of the County Fiscal Manual authorizes County departments to accept donations in excess of \$10,000 with Board approval.

Acceptance of this donation does not create any obligation between the County of Los Angeles and DBS Bank.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will contribute to help maintain the quality of health care delivered at Long Beach Comprehensive Health Center.

CONCLUSION

Attached for your consideration is a draft letter thanking DBS Bank for the generous donation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mitchell Katz". The signature is written in a cursive, flowing style.

Mitchell H. Katz, M.D.

Director

MHK:gh

Enclosures

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors

ATTACHMENT I

October 15, 2013

Mr. Aik Lim Kok
Assistant General Manager
DBS Bank
725 South Figueroa Street, Suite 2000
Los Angeles, California 90017

Dear Mr. Kok:

At its meeting held on October 15, 2013, the Los Angeles County Board of Supervisors accepted, with thanks, the donation of 38 ergonomic office chairs totaling \$15,200. This generous donation will greatly benefit the employees of the Long Beach Comprehensive Health Center.

The Board members have requested that I express their appreciation to you for this generous donation.

Very truly yours,

Sachi A. Hamai
Executive Officer, Board of Supervisors

SAH: gh